

WOODLAND VIEW JUNIOR SCHOOL

Awakening Talents Developing Strengths

Ivy Road, Spixworth, Norfolk NR103PY 01603 898 292
www.woodlandview.norfolk.sch.uk



ETHOS AND VISION

At Woodland View Junior School, we recognise and develop the strengths and awaken the talents of all children. We enable them to succeed their expectations as well rounded, determined individuals.

We work with parents, families and the local and wider community to ignite children's curiosity, perseverance and to encourage a love for learning. We aim to support and engage all learners to become caring, responsible, active citizens prepared for the challenges of tomorrow.



SCHOOL ORGANISATION

Woodland View Junior School is a school for pupils aged 7 to 11 years. Each year group is divided into classes of mixed and single age. A regular system of assessment, testing, discussion, planning and precise record keeping are kept and allows us to provide a wide balanced curriculum which caters for the individuals educational, spiritual and physical needs. All children will have the opportunity to work on their own, in pairs and in small groups. We work very closely with our colleagues in the Infant Schools and liaise with Sprowston Community High School. We have specialist facilities for design & technology, cooking and ICT which are used by all year groups. The staff work as a team and the children come into contact with all the staff in their year group. The availability of the Headteacher and the assistants enables the teaching groups to be flexible in size and the children can be offered a wide range of experiences.

SCHOOL GOVERNORS

We have recently federated with the infant school. Our full Governing Body meets half termly and are responsible for the decisions about the general running of the school, the curriculum, finance, appointment of staff, maintenance of buildings and producing policies on such matters as safeguarding, discipline and equal opportunities. If you have any queries please contact Mrs. Angela Eastick via the office.

Learning takes place in a harmonious atmosphere.
OFSTED 2019



The leadership team has maintained the good quality of education in the school since the previous inspection.
OFSTED 2019

CLUBS

Different Clubs meet on different days and Parents and Carers are kept informed by letter about them. Some of the clubs we offer are *multi-sports, cooking, football (boys and girls), maths and korf ball.*

Pupils say they feel safe and that they are safe and said 'our teachers are always there for us'
OFSTED 2019



THE SCHOOL DAY

Pupils should arrive at school between 8:40am and 8.55am. A staff member will be there to supervise and pass on messages if needed. Children will move into school quietly.

08:40—08:55	Gates open
08:55	Registration
09:05—10:30	
10:30—10:45	Assembly
10:45—11:00	Break time
11:00—12:15	
12:15—13:00	Lunch
13:00—15:05	
15:05	School ends

OFFICE HOURS

The office is open from 8:15am -3:45 pm, Monday - Friday. Outside these times you are more than welcome to leave a message on the answerphone and someone will get back to you. If you require to speak to the Headteacher, please speak to the school office to arrange an appointment.



Part of the Spixworth Federation



ATTENDANCE

Absence from School

The school can only authorise an absence for certain limited reasons e.g. (ill health). Any unexplained absence has to be recorded as "unauthorised". If your child is absent from school you must notify us on the first day of absence, preferably before 9:05am. There is an answer machine with a dedicated absence line to leave a message outside of office hours (01603 898292). If we haven't had a message about why your child is not in school by 9:30am we will phone you to find out why they are absent. If absences become too high (below 90% attendance) then a letter will be given and support will be put in place.

Holidays in Term Time

Due to changes to the 2006 regulations the school is no longer able to authorise holiday absences during term time, unless there are exceptional circumstances. These may include:

- ♦ Armed forces personnel returning from tour of duty.

If you choose to take your child on holiday during term time then their absence will be unauthorised and in addition you could receive a penalty notice (fine) from the Local Authority, depending on the amount of time off. Any other absence such as medical or illness will be deemed as unauthorised, without the authorisation of the Headteacher.

SCHOOL UNIFORM

Please ensure your child follows the uniform policy which is located on the school website.

School uniform is provided and sold by the PFA. Please complete a uniform order form (available from school office) and return to the school in an envelope labelled UNIFORM ORDER with the correct money (cheques made payable to Friends of Woodland

General

- Ipods and mobile phones are not allowed for use in school.
 - ♦ Trainers can be worn to school., but must be removed when they arrive.
 - ♦ Pupils are allowed to wear a watch.
 - ♦ Pupils may also wear stud earrings. These must be either gold or silver studs. Earrings **must be removed** for PE, Games and Swimming.
 - ♦ Coloured nail-varnish must **not be worn**.
 - ♦ No extremes of hairstyle decoration, e.g. headbands. Extreme hair colour or length will not be accepted. The only exception to this rule is on specified event days.
 - ♦ All clothing must be kept tidily in the cloakrooms. and named
- Water bottles are also available from the school office at a cost of £3.00.

BEFORE & AFTER SCHOOL CARE

KIDZ KLUB (Woodland View Junior School) STEPPING STONES NURSERY

Kelly Hanworth—07776 360409

Martyne Ellison—01603 891150

kelly.hanworth@googlemail.com

stepping-stonesnursery@hotmail.com



LUNCHES

Lunches are now made onsite by **Little Norfolk Kitchen**. There are two lunch sittings and the children are supervised, both in the hall and on the play-ground. School meals can be purchased for £2.30 per day. All parents will be given a login and password for the Eduspot School Money website, where payments for dinners can be made. Please ensure the school has a correct email & mobile number, as this is needed for this service.

HOME SCHOOL COMMUNICATION

If you are worried about something or have a concern, we encourage you to discuss it with us sooner rather than later. Each teacher is available to chat informally at the end of most days.

We have Parent Consultations in the Autumn and Spring terms to update you on how your child is doing in school. In the Spring term, school reports are sent to parents.

At least once a year we send a questionnaire to all parents asking for your views on a range of issues concerning our school. Your views are analysed and acted upon as quickly as possible.



If you require any further information about our school, please look on our school website.